

Now Hiring: Treatment & Financial Coordinator

📍 Downtown San Francisco, CA

Full-Time (Mon to Thu) | Competitive Pay + Benefits

Are you an organized, friendly, and detail-oriented professional? Our busy, modern, Hi Tech dental practice in **downtown San Francisco** is looking for a **Treatment & Financial Coordinator** to join our team!

⌚ What We're Looking For

- ✓ Excellent communication and customer-service skills
- ✓ Strong organizational skills and attention to detail
- ✓ Comfort working with numbers and financial software (Dentrix is a plus)
- ✓ Previous dental/medical administrative experience preferred
- ✓ Ability to multitask in a fast-paced environment
- ✓ Positive attitude and team-first mindset

💡 Perks & Benefits

- ◆ Competitive compensation
- ◆ Health/dental/allowance
- ◆ Paid holidays & 401K
- ◆ Ongoing training and growth opportunities
- ◆ Friendly, fun team culture

👉 Apply Today!

Send your résumé and a brief cover letter to:

✉️ mysfdentist@gmail.com

Subject: **Treatment & Financial Coordinator Application**

We look forward to meeting you!