



SAN FRANCISCO DENTAL SOCIETY

PRESIDENT-ELECT Volunteer Leadership Commitments

The President-elect shall:

- Serve as a member of the Executive Committee.
- Succeed or substitute for the President in case of a vacancy or extended absence in the office of President.
- Be installed as President at the next Annual Meeting of this Society following election as President-elect.
- Serve as a member of the Finance, Professional Development Committees, and SFDS PAC Board.
- Assist the President as requested.

Specific Responsibilities

- Maintain regular contact with the Executive Director and the President
- Attend all Board of Directors and Executive Committee meetings
- Represent the Society at public forums as directed by the President
- Promote the Society's activities, services, and programs
- In the absence of the President, serve as M.C. for evening meetings (i.e., introduce speaker(s), make announcements, etc.).
- Serve as President should this become necessary, due to the absence of the President or is inability to continue his/her term.
- Keep apprised of issues facing the Society and its members. Promote the views and decisions of the Board of Directors.

Meeting Schedule

The President-elect shall attend all Board (4) and Executive Committee (4) meetings. The President-elect shall attend Finance, Professional Development and SFDS PAC as scheduled. The President-elect shall also attend other Society functions (i.e., Membership Meetings, New Member Orientations, etc.) as scheduled.

Level of Commitment

The President-elect is expected to attend and participate in Society meetings, unless an emergency prevents his/her attendance. The President-elect is also expected to be knowledgeable about all of the issues facing the Society and is expected to promote the views and decisions of the Board of Directors (among members and the community at large).